

## Accident Checklist

1. Lost Wages Keep a record of all the time you miss from work and the dates (including part time work). Make sure your doctor has documented you are unable to work.
2. Bills – Obtain and save copies of any bills receipts or cancelled checks in reference to this accident (i.e. doctors, hospitals, prescriptions, auto repair bill, towing, storage, babysitter, car rental) Get a receipt from any person that provides transportation.
3. Health Insurance – Give your doctors your health insurance information.
4. Mileage – Keep an accurate record of the number of miles you travel in reference to this accident. Include the date, place traveled to and miles (trips to the doctors, hospital, your attorney, court, auto repair shop, drugstore, etc.).
5. Diary – Starting the day of the accident, keep an accurate written record of how you feel each day. Write down how the accident affects your day-to-day living. Continue doing this until your case is settled.
6. Injury Pictures – Take pictures of your injuries if visible.
7. Auto Pictures – Take pictures from all angles of damage to the vehicle you were in and if possible the other vehicles involved.
8. Pictures of Scene – Take pictures of the accident scene if possible.
9. Accident Report – Get a copy of the accident report.
10. Estimate – Get at least 2 estimates of the damage to your car. Obtain a reputable estimate of the value of your car.

11. PIP – Call you insurance company and report the accident.
12. Changes – Notify your attoreny if you move, you change jobs, or your phone number changes.
13. Doctors – Do exactly what the doctor says. Do NOT miss any appointments. Never leave the doctor's office without knowing when you are to return. Inform your doctor of all of your complaints and inform him/her of any unusual feelings.
14. Do Not Talk to Anyone – If anyone asks you about the accident, write down the name & phone number of that person and tell him/her to call your attorney.
15. Provide your attorney with a copy of your insurance policy.
16. Notify Medicare/Medicaid if applicable.